

Village of Cold Spring
Board of Trustees Workshop

June 7, 2016

The Board of Trustees of the Village of Cold Spring held a workshop on Tuesday, June 7, 2016 at 7:30 p.m. in the Village Hall, 85 Main Street, Cold Spring, NY.

Attending were Mayor David Merandy, Trustees Marie Early, Frances Murphy, Lynn Miller and Steven Voloto.

Mayor Merandy made a motion to enter into executive session for a personnel matter. Trustee Early seconded the motion and with a unanimous vote, the motion carried.

At 8:05, the Board exited the executive session with a motion from Trustee **Murphy** and a second from Trustee **Miller**. The motion passed by unanimous vote and the June 7, 2016 workshop continued.

Paul Guillaro, Butterfield Realty, LLC, requested a road closure by an application for a **Sewer Connection** with the work being done by McGuire Plumbing & Heating Inc. for the Butterfield Project. The request was for a 3 day closure from June 21 – June 23. Mayor Merandy, after speaking with Greg Phillips, Superintendent of Sewer and Water, who suggested that the time frame be for a week instead of three days, leaving time for any unexpected problems, agreed and presented the application with the amended time frame of a full week closure to the Board. After a discussion among the Board members, Mayor Merandy made a motion to approve the application as amended. Trustee Early seconded the motion and with the unanimous vote of the Board, the motion carried.

There is a proposal for services from **EFPR Solutions, LLC**, for a cost of \$4,420, to provide technical support to the Village's Accountant for year-end closing adjustments, technical support for records required for the audit, and preparation and filing of the Village's 2015-2016 Annual Update Document (AUD). The proposal also includes consultative and technical support during the Village Accountant's leave of absence. (Michelle Ascolillo, Village Accountant, will be on maternity leave.) The decision to approve the above proposal will be deferred to the next meeting as was stated in a motion by Mayor Merandy and seconded by Trustee Early with a unanimous vote of the Board. An extension for the AUD will be filed.

Mayor Merandy made a motion to accept and sign the letter of **engagement from EFPR Group, CPAs** for services associated with preparation of the independent audit of the financial records for the year ending May 31, 2016. Trustee Murphy made a second to the motion and with a unanimous vote, the signing by Mayor Merandy to the engagement letter was approved.

Michelle Ascolillo, Village Accountant, is currently employed part time for 21 hours per week. With her anticipated leave of absence, she is requesting an additional 20 hours at \$45.00 per hour, her existing rate, to close the books for the Fiscal Year ending May 31, 2016, not to exceed \$900.00. Trustee Murphy made a motion to approve Ms. Ascolillo's request. Mayor Merandy seconded the motion and the motion passed with a unanimous vote.

Tania Dirks and Greg McElhattan of Nelsonville have requested permission to set up their **food truck**, Greg's Good Eats, for the **Summer Sunset Music Series** at the dock sponsored by the Chamber of Commerce. Alison Anthoine is in full support of this stating that the Chamber has always made arrangements to provide food and drink for the patrons of the Music Series.

With a lengthy discussion among the Board members bringing up many concerns, no decision was made on the request. Ms. Anthoine respectfully requested that this decision be made as soon as possible as the music series begins on July 10, 2016.

An application was received from the **Cold Spring Merchants Association's** representative, Leonora Burton, requesting to hold a sidewalk sale, tentative dates of October 15-16 or October 22-23, (date to be determined upon the sidewalk work being completed). Trustee Murphy made a motion to approve the request and with a second from Trustee Early and a unanimous vote, the motion was approved.

Village Employee, **Kenneth Trimble, III** requested a pay check in lieu of one week vacation time. Mayor Merandy made a motion to approve Mr. Trimble's request. Trustee Early seconded the motion. The motion was approved with a unanimous vote.

A **legal notice** was posted in the PCN&R requesting bids for replacement of approximately 225 feet of drainage pipe including saw cut roadway, excavating and removing existing 15" pipe and install new 15" ADS N-12 or approved equivalent culvert, backfill with item 4, compact and repave with 4" of 6F asphalt on Grandview Avenue. No bids were received.

Mayor Merandy made a motion to repost the legal notice again. Trustee Murphy seconded the motion and with a unanimous vote, the motion carried

A letter was received from the Town of Philipstown Town Clerk, Tina Merando, noting an adopted resolution determining the Town's exemption from Local Village of Cold Spring Zoning regarding the **Dahlia house on Cedar Street**. Trustee Early questioned if it was also exempt from the HDRB. Trustee Voloto will check into this.

Village Clerk, Mary Saari, posted an advertisement for **sealed bids for the Replacement of Water Meters** to be received by the Village of Cold Spring at the Village Office at 85 Main Street, Cold Spring, NY until 2:00 PM local prevailing time on August 4, 2016. They will be publicly opened and read aloud at that time. Electronic bids will not be accepted.

Trustee Miller requested that the discussion for **Big Belly Compactors** and **Review of filming permit materials** be scheduled for another meeting. The Board agreed with her request.

The bills as presented to the Board, Batch #3595 in the amount of \$13,742.49, was approved for payment with a motion from Mayor Merandy and a second from Trustee Miller. The Board voted unanimously for the approval of payment.

NYSDEC has pushed back the date for the completion of the remediation of toxic coal tar on the premises of the Cold Boat Club to July 10, 2016. Trustee Early suggested sending a letter expressing our disappointment.

Mayor Merandy stated that according to the second opinion from another legal firm, Rosenhausen Chale LLP, the Planning Board's review will continue to process the Butterfield application as a change of use for Mr. Guillaro's changes of three tenants among the Lahey Pavilion and Building 2.

Mayor Merandy noted that there were several burglaries of merchants in the Village.

Russ Terio reported to Trustee Murphy that the **bathrooms on lower Main Street** were once again vandalized. These facilities should be locked at night and opened in the morning. If this continues to happen, it is possible that the facilities will be closed permanently.

Trustee Early reported that the **Main Street sidewalk project** is on schedule.

The parking meters located at the **Fair Street Municipal Parking lot** will be operational again by Thursday. The notice will be on the Village web site.

The Board is still considering the CSFC's request for designated parking spaces for the firemen. Trustee Voloto is following up both with the Parking Committee and the Fire Company.

Public Comment

There were no comments from the audience.

Mayor Merandy made a motion to close the June 7, 2016 workshop and with a second from Trustee Murphy, and a unanimous vote from the Board, the meeting was adjourned.

Respectfully submitted,

Sandra L. Falloon